



Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

ANNEXATION SUB-COMMITTEE (ASC) MEETING - MINUTES

Wednesday, July 3, 2024, at 7:00 PM
RMB Office, Wood Islands Market

In Attendance:

Sub-Committee: Councillor Katherine Bryson – Chair (voting)
Councillor Billy Gamble – (voting)
Mayor Garth Gillis – Ex-officio (voting)
Administration: CAO Bob Brooks – (non-voting)

This Sub-Committee meeting was open to the public.

Item Order of Business

1. **Call to Order** – Meeting to be called to order by Chair – Councillor Bryson @ **7:04 PM**.

“In the spirit of Reconciliation, we acknowledge that the land upon which our organization stands is unceded Mi’kmaq territory. Epekwitk (PEI), Mi’kma’ki, is covered by the historic Treaties of Peace and Friendship. We pay our respects to the Indigenous Mi’kmaq People who have occupied this Island for over 12,000 years; past, present, and future.”

2. **Declarations of Conflict of Interest for this Meeting?** – None.
3. **Approval of Agenda** – Any other suggested Agenda Items for today’s ASC meeting? – None.

Moved by **Mayor Gillis** and seconded by **Councillor Gamble** to adopt the agenda as presented.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

4. **Public Presentations (if any)** – None.
5. **Adoption of the May 1, 2024, ASC Meeting Minutes** (*previously distributed; all changes incorporated - attached*).

Moved by **Mayor Gillis** and seconded by **Councillor Gamble** to approve the Minutes of the May 1, 2024, ASC Meeting as presented.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

6. **Business arising from the May 1, 2024, ASC Meeting Minutes** (*already addressed in today’s agenda – no other items*).
7. **Motion to Move In-Camera** – As this is a Land Matter with a Confidential Bid Price – It is required that this matter be moved In-Camera. As required for In-Camera Items – No Minutes will be taken, and No Decisions will be made. Recommendations to Council can be made, once ASC moves out of In-Camera.

Moved by **Councillor Gamble** and seconded by **Mayor Gillis** to move into In-Camera.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

8. **Motion to Move Out of In-Camera**

Moved by **Councillor Gamble** and seconded by **Mayor Gillis** to move out of In-Camera.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

9. **No Recommendations to Council required, because of the In-Camera Session.**

a. **Direction for moving forward –**

- i. ASC members will continue to explore more options for moving forward with the Annexation Exercise.
- ii. ASC members will send the CAO possible Contractor names or contacts if they of any.
- iii. ASC members will send the CAO other community examples for Annexation if they know of any. And
- iv. The CAO will contact other possible candidates to head-up an Annexation Exercise for RMB and create a database – as well as finding out the population statistics for the 17 possible Annexation Communities.

b. **Funding Avenues – Infrastructure Secretariat (IS)** – IS has recently announced that it will proceed with a Canada Community Building Fund (CCBF) Program with a 2024-2034 Funding Cycle. Unfortunately, there are no confirmed details on the Program until sometime in the next few months. RMB should be able to apply for the required Funding within this Program (still the best option) – To Be Determined.

c. **Timeline** – it was determined that the Annexation Exercise could start as soon as there is confirmation of funding.

10. **Other Agenda Items from Item 3 above** – None.

11. **Next Steps** – As above.

12. **Next Meetings:**

- a. **Next Regular Council Meeting** – No meeting scheduled for July.
- b. **Next ASC Meeting** – Tentatively in about one month – to be determined.

13. **Adjournment** – As there is no further business...

Moved by **Mayor Gillis** to adjourn the meeting at: **7:57 PM.**

Minutes Approved on: **August 14, 2024**

Seal and Signature on File

Chair – Councillor Bryson

Seal and Signature on File

CAO – Bob Brooks

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