



Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

ANNEXATION SUB-COMMITTEE (ASC) MEETING - MINUTES

Tuesday, January 30, 2024, at 7:00 PM
RMB Office, Wood Islands Market

In Attendance:

Sub-Committee: Councillor Katherine Bryson – Chair (voting)
Councillor Billy Gamble – (voting)
Mayor Garth Gillis – Ex-officio (voting)
Administration: CAO Bob Brooks – (non-voting)
Public: Darlene Compton, Russell Compton

This Sub-Committee meeting was open to the public.

Item Order of Business

1. **Call to Order** – Meeting was called to order by Chair – Councillor Bryson @ 7:00 PM.

“In the spirit of Reconciliation, we acknowledge that the land upon which our organization stands is unceded Mi’kmaq territory. Epekwitk (PEI), Mi’kma’ki, is covered by the historic Treaties of Peace and Friendship. We pay our respects to the Indigenous Mi’kmaq People who have occupied this Island for over 12,000 years; past, present, and future.”

2. **Declarations of Conflict of Interest for this Meeting?** None
3. **Approval of Agenda** – Any other suggested Agenda Items? None

Moved by **Councillor Gamble** and seconded by **Mayor Gillis** to adopt the agenda as presented.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

4. **Public Presentations (if any)?** None
5. **Adoption of the January 10, 2024, ASC Meeting Minutes** (*previously distributed; all changes incorporated - attached*).

Moved by **Mayor Gillis** and seconded by **Councillor Gamble** to approve the Minutes of the January 10, 2024, ASC Meeting as presented.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

6. **Business arising from the January 10, 2024, ASC Meeting Minutes** (*already addressed in today’s agenda – no other items*).
7. **Progress Report on Action Items out of the January 10th ASC Meeting** (*Chart attached*):
The CAO updated the Chart to reflect and summarize all the work that had been done.
 - a. **Create Pros and Cons Checklist for Options Data-Input** – CAO Bob Brooks (***Completed***), sent out to all ASC Members in mid-January.

- b. **Identify Infrastructure within the ‘Option A’ Communities** – Chair K. Bryson
Received the Checklist from the CAO in mid January – progress is as follows...
Sent data input within the supplied Checklist to the CAO on January 25th, which included information on all four Options, as well as General Comments. Members and the public had a general discussion on the findings and accepted for information.
- c. **Identify Infrastructure within the ‘Option D’ Communities** – Mayor Gillis
Received the Checklist in mid January – progress is as follows...
Nothing further to add that was not already in the Chair Bryson’s submission.
- d. **Create a Written Report for Jan 17th Council Mtg** – Brooks/Bryson
(**Completed**), Chair Bryson presented report at the January 17th Council meeting.
- e. **Create a Recommendation/Resolution from ASC, to be discussed by ASC at January 30th ASC meeting** – CAO Bob Brooks (**Completed**). ASC discussed the draft and approved the Recommendation/Resolution to be presented to Council, after some minor amendments.

Moved by Mayor Gillis and seconded by Councillor Gamble to approve the ASC Recommendation/Resolution for presentation to Council on February 21, 2024, as amended.

Votes for: 3 Votes against: 0 Result: **Carried Unanimously**

8. **Next Steps - What are the next Action Items to be completed?**

- a. ASC Chair to present the ASC Recommendation/Resolution to Council for consideration at the February 21, 2024 Council Meeting.
- b. This is the final action for the ASC until further notice or instruction from Council (depending on results of the Recommendation/Resolution presented).

9. **Next Meetings:**

- a. **Next Regular Council Meeting** – February 21, 2024: Wood Islands – 7:00 PM.
- b. **Next ASC Meeting?** *Unknown – Waiting for result of Feb 21st Council Meeting*

10. **Adjournment** – As there is no further business...

Moved by Councillor Gamble to adjourn the meeting at: **8:09 PM.**

(Bob)

Minutes Approved On: _____

Chair – Councillor Bryson

CAO – Bob Brooks

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