



# Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

## ANNEXATION SUB-COMMITTEE (ASC) MEETING - AGENDA

Tuesday, January 30, 2024, at 7:00 PM  
**RMB Office, Wood Islands Market**

Sub-Committee: Councillor Katherine Bryson – Chair (voting)  
Councillor Billy Gamble – (voting)  
Mayor Garth Gillis – Ex-officio (voting)  
Administration: CAO Bob Brooks – (non-voting)  
Public:

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***This Sub-Committee meeting is open to the public.***

### **Item      Order of Business**

1.      **Call to Order** – Meeting to be called to order by Chair – Councillor Bryson @ 7:00 PM.

*“In the spirit of Reconciliation, we acknowledge that the land upon which our organization stands is unceded Mi’kmaq territory. Epekwitk (PEI), Mi’kma’ki, is covered by the historic Treaties of Peace and Friendship. We pay our respects to the Indigenous Mi’kmaq People who have occupied this Island for over 12,000 years; past, present, and future.”*

2.      **Declarations of Conflict of Interest for this Meeting?**
3.      **Approval of Agenda** – Any other suggested Agenda Items for today’s ASC meeting?  
*(other Agenda Items will be placed under Item #8)*

**Moved** by \_\_\_\_\_ and **seconded** by \_\_\_\_\_ to adopt the agenda as presented/amended.

Votes for: \_\_\_\_    Votes against: \_\_\_\_    Result: \_\_\_\_\_

4.      **Public Presentations (if any)** – *(the public is given five minutes to make a public presentation. ASC may or may not follow up with questions)*
  - a. ??? \_\_\_\_\_
  - b. ??? \_\_\_\_\_

5.      **Adoption of the January 10, 2024, ASC Meeting Minutes** *(previously distributed; all changes incorporated - attached).*

**Moved** by \_\_\_\_\_ and **seconded** by \_\_\_\_\_ to approve the Minutes of the January 10, 2024, ASC Meeting as presented.

Votes for: \_\_\_\_    Votes against: \_\_\_\_    Result: \_\_\_\_\_

6.      **Business arising from the January 10, 2024, ASC Meeting Minutes** *(already addressed in today’s agenda – no other items).*

7. **Progress Report on Action Items out of the January 10<sup>th</sup> ASC Meeting** (*Action Item Chart attached*):

- a. **Create Pros and Cons Checklist for Options Data-Input** – CAO Bob Brooks (**Completed**), sent out to all ASC Members in mid-January.
- b. **Identify Infrastructure within the ‘Option A’ Communities** – Chair K. Bryson Received the Checklist from the CAO in mid January – progress is as follows... Sent data input within the supplied Checklist to the CAO on January 25<sup>th</sup>, which included information on all four Options, as well as General Comments – to be discussed...

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- c. **Identify Infrastructure within the ‘Option D’ Communities** – Mayor Gillis Received the Checklist in mid January – progress is as follows...

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- d. **Create a Written Report for Jan 17<sup>th</sup> Council Mtg** – Brooks/Bryson (**Completed**), Chair Bryson presented report at the January 17<sup>th</sup> Council meeting.
- e. **Create a Recommendation – Resolution from ASC, to be discussed by ASC at January 30<sup>th</sup> ASC meeting** – CAO Bob Brooks (*Draft attached for discussion and approval/amendment*)...

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Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the ASC Recommendation – Resolution for presentation to Council on February 21, 2024, as presented/amended.

Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_ Result: \_\_\_\_\_

8. **Other Agenda Items from Item 3 above:**

- a. ??? \_\_\_\_\_
- b. ??? \_\_\_\_\_

9. **Next Steps** (*per the Action Items Excel Chart [attached]*). **What are the next Action Items to be completed** (*within a two/three-week time period*).

- a. ??? \_\_\_\_\_
- b. ??? \_\_\_\_\_

10. **Next Meetings:**

- a. **Next Regular Council Meeting** – February 21, 2024: Wood Islands – 7:00 PM.
- b. **Next ASC Meeting?** *Unknown – Waiting for result of Feb 21<sup>st</sup> Council Meeting*

11. **Adjournment** – As there is no further business...

Moved by \_\_\_\_\_ to adjourn the meeting at: \_\_\_\_\_