



Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

ANNEXATION SUB-COMMITTEE (ASC) MEETING - AGENDA

Wednesday, January 10, 2024 at 7:00 PM
RMB Office, Wood Islands Market

Sub-Committee: Councillor Katherine Bryson – Chair (voting)
Councillor Billy Gamble – (voting)
Mayor Garth Gillis – Ex-officio (voting)
Administration: CAO Bob Brooks – (non-voting)
Public:

This Sub-Committee meeting is open to the public.

Item Order of Business

1. **Call to Order** – Meeting to be called to order by Chair – Councillor Bryson @ 7:00 PM.

“In the spirit of Reconciliation, we acknowledge that the land upon which our organization stands is unceded Mi’kmaq territory. Epekwitk (PEI), Mi’kma’ki, is covered by the historic Treaties of Peace and Friendship. We pay our respects to the Indigenous Mi’kmaq People who have occupied this Island for over 12,000 years; past, present, and future.”

2. **Declarations of Conflict of Interest** – Do any members of the ASC have a conflict of interest with any items on today’s Agenda?
3. **Approval of Agenda** – Any other suggested Agenda Items for today’s ASC meeting? *(to be placed under Item 8)*
 - a. ??? _____
 - b. ??? _____

Moved by _____ **and seconded by** _____
to adopt the agenda as presented/amended.
Votes for: ____ Votes against: ____ Result: _____

4. **Public Presentations (if any)** – *(Members of the public are offered five minutes to make a presentation to ASC. After the five minutes are up, the Presenter may ask for an extension – only granted if UNANIMOUS consent of ASC members is given. Following the presentation, ASC Members may or may not ask questions)*
 - a. ??? _____
 - b. ??? _____

5. **Adoption of the December 13, 2023 ASC Meeting Minutes** *(previously distributed; all changes incorporated).*

Moved by _____ **and seconded by** _____ **to**
approve the Minutes of the December 13, 2023, ASC Meeting as presented.
Votes for: ____ Votes against: ____ Result: _____

6. **Business arising from the December 13, 2023 ASC Meeting Minutes** (*already addressed in today's agenda – no other items*).

7. **Progress Report on Action Items out of the December 13th ASC Meeting** (*Action Item Chart attached*):
 - a. **Invite Helen Smith-McPhail – Mayor of West River** - Chair-Councillor Bryson

 - b. **Discuss Murray's Annexation/Amalgamation Plans with CAO** - CAO Bob Brooks
The Murrays are still in the process of finding a consultant for its Amalgamation and Annexation Project – no further update at present (Action in Progress).
 - c. **Discuss Three Rivers Annexation/Amalgamation Plans with CAO** - CAO Bob Brooks
Bob spoke to the CAO of Three River (John Jamieson). There are no current plans to re-open any Annexation discussions in the near future. Three Rivers is willing to work with RMB where required – ongoing (Action in Progress).
 - d. **Get Official Fire-map for Vernon River** - CAO Bob Brooks
The Fire Marshall's Office has provided RMB with the Vernon River Fire-map, which encompasses the entire area immediately north of the RMB boundary. Upon review of all the Fire-maps, it was discovered that their MAY be some orphaned communities between RMB's eastern border Fire-map and the Three Rivers (Montaque) Fire-map. RMB is working with Municipal Affairs and the Fire Marshall's Office to clarify – ongoing (Action in Progress).

 - e. **Identify Infrastructure within the 'Option A' Communities** - Chair-Councillor Bryson
Katherine has found infrastructure in a number of option areas and is now currently waiting for a Pros and Cons Template (from CAO) for the information to be input and discussed – ongoing (Action in Progress).

 - f. **Identify Pros and Cons for Annexation for 'Option D' Communities** - Mayor Gillis
Garth has started the exercise of finding infrastructure within Option D - is also waiting for a Pros and Cons Template (from CAO) for the information to be input and discussed – ongoing (Action in Progress).

 - g. **Create Pros and Cons Chart Template for Annexation for all Options** – CAO Brooks
Not started yet – ongoing (Action in Progress).

 - h. **Create a Written Report for Jan 17th Council Mtg** – Brooks/Bryson
CAO to start 1st blush after Jan 10th ASC is completed – ongoing (Action in Progress).

8. **Other Agenda Items from Item 3 above:**
 - a. ???

 - b. ???

9. **Next Steps** (*per the Action Items Excel Chart [attached]*). **What are the next Action Items to be completed** (*within a two/three-week time period*).
 - a. ???

 - b. ???

10. **Next Meetings:**
 - a. **Next Regular Council Meeting** – January 17, 2024: Wood Islands – 7:00 PM.
 - b. **Next ASC Meeting?** _____

11. **Adjournment** – As there is no further business...

 Moved by _____ **to adjourn the meeting at:** _____